



Wednesday, 24 November 2021

Dear Sir/Madam

A meeting of the Policy and Performance Committee will be held on Thursday, 2 December 2021 in the Council Chamber, Council Offices, Foster Avenue, Beeston NG9 1AB, commencing at 7.00 pm.

Should you require advice on declaring an interest in any item on the agenda, please contact the Monitoring Officer at your earliest convenience.

Yours faithfully

Chief Executive

To Councillors:	M Radulovic MBE (Chair)	M Hannah
	S J Carr (Vice-Chair)	E Kerry
	S A Bagshaw	G Marshall
	M J Crow	P J Owen
	S Easom	P D Simpson
	T Hallam	E Williamson
	M Handley	

A G E N D A

1. APOLOGIES

To receive apologies and to be notified of the attendance of substitutes.

2. DECLARATIONS OF INTEREST

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.

3. MINUTES

(Pages 5 - 8)

The Committee is asked to confirm as a correct record the minutes of the meeting held on 30 September 2021.

4. BEESTON TOWN CENTRE REDEVELOPMENT (Pages 9 - 10)
To update members on progress on The Square Phase 2 in Beeston.
5. ENERGY PROCUREMENT STRATEGY 2021 - 2025 (Pages 11 - 20)
To seek approval for an Energy Procurement Strategy 2021 - 2025.
6. LAND AT REDWOOD CRESCENT: APPLICATION FOR DEDICATION AS VILLAGE GREEN (Pages 21 - 26)
To seek permission for an application to be made to dedicate green space land at Redwood Crescent as village green.
7. ADDITIONAL FACILITIES CO-ORDINATOR- HOUSING COMPLIANCE (Pages 27 - 32)
To recommend that an additional Facilities Co-ordinator post be created in the Compliance team within Housing Repairs.
8. INTEGRATED RAIL PLAN ANNOUNCEMENT
The Committee will receive a verbal update on the announcement regarding the Integrated Rail Plan.
9. COUNTY DEAL FOR NOTTINGHAMSHIRE (Pages 33 - 44)
To inform the committee of progress in creating a proposal for devolution for Nottingham and Nottinghamshire in the form of a County Deal.
10. REVIEW OF CORPORATE PLAN PROGRESS AND FINANCIAL PERFORMANCE (Pages 45 - 60)
To report progress against outcome targets linked to Corporate Plan priorities and objectives and to provide an update as to the latest financial performance as measured against the budget.

11. LEISURE FACILITIES STRATEGY - UPDATE ON PROGRESS (Pages 61 - 68)

This report updates members on the latest progress on the Bramcote site options and the latest position on negotiations with East Midlands Education Trust regarding the Kimberley school joint use agreement.

12. WORK PROGRAMME (Pages 69 - 70)

To consider items for inclusion in the Work Programme for future meetings.

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POLICY AND PERFORMANCE COMMITTEE

THURSDAY, 30 SEPTEMBER 2021

Present: Councillor M Radulovic MBE, Chair

Councillors: M Brown (Substitute)
M J Crow
S Easom
T Hallam
M Hannah
E Kerry
G Marshall
P D Simpson
I L Tyler (Substitute)
E Williamson

Apologies for absence were received from Councillors S J Carr, S A Bagshaw, R I Jackson and P J Owen

13 DECLARATIONS OF INTEREST

Councillors S Easom declared a non – pecuniary interest in agenda item 8 due to being a board member of Liberty Leisure. Minute number 19 refers.

Councillors M Radulovic MBE and G Marshall declared a non–pecuniary interest in agenda item 5 as being members on the board for Beeston Town Centre. Minute number 16 refers.

Councillor E Kerry declared a non-pecuniary interest in agenda item 6 as he was a Nottinghamshire County Councillor. Minute number 17 refers.

14 MINUTES

The minutes of the meeting held on 1 July were approved and signed as a correct record.

15 CORPORATE DEBT POLICY

Members considered the updated Corporate Debt Policy. It was important that the debts were managed and recovered in a consistent manner to ensure fairness and equality for those required to pay the Council for services.

The policy had been updated to include the level of involvement to Legal Services and the referral to Legal with cumulative debts over £1200 when all recovery options had been exhausted.

A query was raised if the Council could be more proactive and if early intervention could help to reduce the debt. However, it was acknowledged that business rates

could take a significant amount of time to recover and this policy would help to target debt as quickly as possible.

RESOLVED that the implementation of the updated Corporate Debt Policy be approved.

16 BEESTON TOWN CENTRE REDEVELOPMENT

Members were updated with the progress on the Square Phase 2 in Beeston.

Lettings and leases had been agreed for units 2,3 and 6 all of which were expected to be trading by January 2022. This was a little later than expected due to tenants focussing on rebuilding their existing businesses following COVID-19 restrictions and shortages of key materials across the construction industry.

The Cross party project board had received a presentation of options for refreshing and re-modelling the Argos block that had become vacant. Preferred options would be developed to prepare for a planning application and pre tender costs.

Councillors noted the report and further verbal updates that were provided at the meeting.

RESOLVED to continue to delegate to the Deputy Chief Executive all key approvals, in consultation with the cross-party project board, and subject to the overall project cost remaining within the financial limits already set or subsequently changed by the Finance and Resources Committee and/or Full Council as appropriate.

17 DEVOLUTION

Members welcomed a verbal update from the Chief Executive on Devolution.

Nottinghamshire County Council had expressed an interest in being involved in a deal. More detailed work would need to be carried out before a formal report would come to Committee.

Devolution would be a non-structural reform. It would add value to how we would work with each other. Governance would be provided by a framework similar to that of the Economic Prosperity Committee.

Discussions had been amicable across the tiers and were progressing well.

18 UPDATE ON AGREEMENTS FOR A NEW PARK BISTRO AT LONG LANE ATTENBOROUGH

Councillors received an update on the progress of agreements for the conversion of the Attenborough Colts FC changing and storage rooms into a small bistro, with the provision of a new changing room facility for the Colts FC. There was some concern regarding the on-street parking.

19 REVIEW OF CORPORATE PLAN PROGRESS AND FINANCIAL PERFORMANCE

The Committee noted the progress against outcome targets linked to the Corporate Plan priorities and objectives and were updated as to the latest financial performance as measured against the budget.

20 WORK PROGRAMME

The Committee considered the work programme.

RESOLVED that the work programme be approved with the additional item of Kimberley Leisure Centre to be added.

21 EXCLUSION OF PUBLIC AND PRESS

RESOLVED that, under Section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2, and 3 of Schedule 12A of the Act.

22 CHILWELL QUARRY

RESOLVED to enter into detailed discussions with ward member and local residents, with the initial priority being the creation of an inspection path to monitor the sides and ensure safety.

23 LAND SALE ADJACENT TO THE CREMATORIUM SITE

RECOMMENDED to Full Council that:

1. The surplus land at the Crematorium be sold to the developer as a private treaty disposal in line with the Council's land disposal policy and
2. A delegation be made to Broxtowe's Deputy Chief Executive and s.151 officer, in consultation with the Chair and Vice Chair of the Bramcote Bereavement Services Joint Committee, the Chair of Policy and Performance Committee and the Group Leaders, to progress all key approvals relating to the subsequent sale of the land.

24 HOUSING DELIVERY PLAN-LAND PURCHASE OPPORTUNITY

RESOLVED that:

1. The purchase of the public house for £410,000 plus Vat be approved.
2. A delegation be made to Broxtowe's Deputy Chief Executive and s.151 officer, in consultation with the Chair and Vice Chair of the Housing committee and the Chair of the Policy and Performance Committee, to progress all key approvals relating to the purchase of the site.

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Report of the Deputy Chief Executive

BEESTON TOWN CENTRE REDEVELOPMENT1. Purpose of report

To update members on progress on The Square Phase 2 in Beeston.

2. Background

The Council agreed to directly develop a cinema and food and beverage complex at the northern end of the site, with 132 flats to the south (now sold to a third party to build out), linked by public realm. The Deputy Chief Executive has delegated authority for all aspects of the project within the budget approved by Policy and Performance Committee on 3 July 2019, endorsed by the Full Council of 17 July 2019 and amended by Finance and Resources Committee on 11 February 2021.

3. Key Updates

- Leases for Units 2, 3 and 6 have now been completed and fitting-out works have commenced. Due to supply chain and labour difficulties, these units are unfortunately not now likely to be trading until early in 2022.
- Strong interest has been shown for unit 5 after DoughNotts decided not to proceed. Agents are undertaking negotiations and due diligence prior to making recommendations to the project board.
- At this stage, the project board would normally be stood down and control passed to the Estates Management team. However, now additional investment to bring the Argos Block up to a suitable standard for re-letting has been approved, the very effective cross-party project board will continue to provide governance over this additional work.
- Tenders for the Argos Block upgrade will be advertised from early November and it is hoped that work will start on site in February. Soft marketing has also commenced based on tender drawings to assist with minimising void periods.
- A report on the proposed public toilet provision will be brought to Finance and Resources Committee on 9 December as tendered costs have been significantly higher than anticipated.

4. Financial implications

The shell contract has been delivered on budget and the overall scheme remains on target to be self-financing, despite the impact of COVID-19 on rental values and the degree of support incoming tenants are requiring from their landlords to fitting-out bare premises. The main development budget will be closed-out in Q4 2021/2 once the contract retention and fitting-out contribution monies have been fully expended.

Recommendations

The Committee is asked to:

- 1. NOTE the report and any further verbal updates provided.**
- 2. RESOLVE to continue to delegate to the Deputy Chief Executive all key approvals, in consultation with the cross-party Project Board, and subject to the overall project cost remaining within the financial limits already set or subsequently changed by the Finance and Resources Committee and/or Full Council as appropriate.**

Background papers: Nil

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Report of the Deputy Chief Executive

ENERGY PROCUREMENT STRATEGY 2021 - 20251. Purpose of report

To seek approval for an Energy Procurement Strategy 2021 - 2025.

2. Background and detail

The Council (including LLeisure and Bramcote Crematorium) currently spends approximately £400,000 per annum on electricity and £225,000 per annum on gas. These figures are from 2019/20 as the 2020/21 figures were significantly skewed by COVID-19.

The updated Energy Procurement Strategy, included at the appendix, aims to establish the parameters for the Council's energy (gas and electricity) procurement process for the next four years. This evaluation process is required to ensure the Council is achieving value for money in its procurement of gas and electricity supplies and also business continuity ensuring the continuation of the energy supply.

The Council is currently using an Eastern Shires Purchasing Organisation (ESPO) framework for both the supply of gas and electricity.

The Council's gas supply contract is due to end on 31 March 2023. Procurement of the new contract needs to start imminently in order to have a new contract in place for 2023 onwards by March 2022 (gas is purchased up to one year in advance).

The electricity supply contract is due to end on 30 September 2023 and needs to have a new contract in place for 2023 onwards by September 2022 (electricity is also purchased up to one year in advance).

A full Equalities Impact Assessment has not been undertaken for this strategy as initial screening has indicated that the strategy relates to the means of purchase of energy for use within the Council's own buildings, with no identifiable impact on the wider community or employees in terms of equalities.

3. Financial implications

There are no immediate financial implications arising from this report.

Recommendation

Committee is asked to RESOLVE that the Strategy and the four strategic principles set out within be adopted.

Background papers

Nil



BROXTOWE BOROUGH COUNCIL

ENERGY PROCUREMENT STRATEGY

2021 - 2025

December 2021

Contents

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Glossary

Central Purchasing Body (CPB)

An organisation set up to purchase goods, services and works on behalf of other contracting authorities.

Contracting Authority

Means the State, regional or local authorities, bodies governed by public law, associations formed by one or several of such authorities or one or several of such bodies governed by public law.

Framework

An agreement or other arrangement between one or more contracting authorities and one or more economic operators which establishes the terms (in particular the terms as to price and, where appropriate, quantity) under which the supplier will enter into one or more contracts with a contracting authority in the period during which the framework agreement applies.

Framework Provider

A contracting authority that has tendered out for energy suppliers on behalf of other contracting authorities (can be a CPB or an individual public sector organisation).

1. ENERGY PROCUREMENT RECOMMENDATIONS

The recommendations contained in this Strategy are:

- a) The Council is to use a 'compliant' and existing CPB framework to ensure security of supply and the use of energy market experts.
- b) Committee authorises the Deputy Chief Executive to purchase 'green' energy provided the premium is 5% or less than a non-'green' option. Relevant committee approval is required for a premium in excess of 5%.
- c) The Council is to make the required checks to ensure the use of any framework meets the required procurement regulations and the Council's standing orders.
- d) The Council will assess currently available energy frameworks for its supply requirements. Framework evaluation will be based on a quality/price ratio with a majority of the weighting based on quality, to ensure Value for Money.

2. INTRODUCTION AND BACKGROUND

2.1 Purpose of the Energy Procurement Strategy

The Energy Procurement Strategy aims to establish the parameters, scope and authority of the Council's energy (gas and electricity) procurement for the next four years.

The Council operates a range of services using energy including leisure centres, the crematorium, retirement living schemes, homeless accommodation, social housing communal lighting, Council offices, all other Council-owned properties and estates.

This document should be read in conjunction with the Council's contract standing orders and procurement guidance that set out the rules and regulations that must be followed by Council employees when engaged in procurement activities on behalf of the Council.

2.3 Why is the Procurement of Energy Different?

The procurement of energy is different to the majority of the goods, services and works that the Council buys.

The energy market can be unpredictable and difficult to access competitive prices as a sole purchaser.

Energy, as a market and product, demonstrates the following characteristics:

Market

- Day to day price volatility due to external macro factors.
- Day to day price volatility due to supply and demand.
- Climate levies to encourage reduction in demand.
- Supply organisations tend to be generators and distributors.
- Supply organisations trade with each other.

- The market is regulated.
- Only about 50% of the cost of the energy is for the product itself. The remaining costs consist of network maintenance and investment, distribution, profit, taxes and other overheads.

Product

- Daily supply required.
- Product cannot be stored by the end user.
- Security of supply is crucial.
- Different tariffs can be applied to different volume usage.
- Sustainable options usually available.
- Significant cost to the Council.
- Specialist purchasing expertise is required.
- Different purchasing options available.
- Usage can be reduced by investment in energy efficiency measures.
- Purchases of electricity can be reduced by 'In House' generation, using solar panels or CHP.

2.4 What is an Energy Framework?

An energy framework is a framework that has been tendered out by a 'Contracting Authority' (framework provider) on behalf of other public sector organisations.

The framework provider will employ its own energy buyers to purchase the energy. It then uses the successful bidders (Eon, EDF, etc.) to use their network to deliver the energy, provide billing services, respond to queries, and pay the taxes.

The framework provider will charge the Council an annual management fee (based on number of sites or volume of energy consumed) for managing this framework. The Council pays the supplier for the energy purchased by the framework provider and for its delivery and any other costs.

The Council does not choose the energy supplier. By using the chosen energy framework, the Council is agreeing to use the supplier chosen by the framework provider. However, the Council can ensure that 'green' Energy purchase is possible by only considering Frameworks that offer this as an option.

3. PROCUREMENT CONSIDERATIONS

3.1 Council Requirements

The Council requires a fully managed energy contract provided by a third party. The Council needs to establish supply contracts to procure its energy requirements in compliance with its legal obligations and Standing Orders etc.

The Office of Government Commerce's Pan Government Energy Project recommends that it is best practice for public sector organisations to buy energy through Central Purchasing Body (CPB) frameworks that have aggregated volumes, can offer flexible purchasing and enable best practice risk management.

The Council is unlikely to achieve the best Value for Money on its own. The Council also lacks the specialist skills, expertise and resources to consider purchasing on its own in a complex energy market.

A managed contract through an existing framework will also provide the Council with access to energy experts, bill management services, customer service functions and associated services.

3.2 Security of Supply

The key issue of energy procurement for the Council is to ensure security of supply. This can be achieved through the use of a managed contract through an existing framework, which enables suppliers to aggregate volume and thus they are interested in supplying frameworks.

The Council is less likely to achieve security of supply by 'doing its own thing'. Suppliers are not interested in individual contracts because the administration time and costs drive down their profit margin.

Strategic principle 1

The Council will use a 'compliant' Central Purchasing Body framework to ensure security of supply and the use of energy market experts.

3.3 Risk and Price Volatility (Purchasing Options)

There are different purchasing options offered by framework providers that will potentially allow the Council to manage the risk of price volatility.

The two main options are:

- **Purchase in advance (PIA).** This is the purchase of energy in advance (over several months) of the period before the Council requires it. This means a fixed price for the year.
- **Purchase within period (PWP).** This is the purchase of energy within the period that the Council requires it. This means the price of energy to the Council can fluctuate through the year.

A more detailed analysis of these options can be found in the appendix, though in general PIA provides a fixed price for budget certainty at a premium, whereas PWP is more price-volatile and can provide for savings but also there is a risk of price increases.

Some frameworks may offer a mixture of the two purchasing options. The use of a Central Purchasing Body drawn from an approved framework in itself reduces the risk to the Council as purchasing in aggregate mitigates price volatility and day-to-day procurement decisions are made by experts within specialist organisations operating through the framework.

3.4 Sustainability

The Council wishes to purchase green electricity which is produced from renewable sources with no reliance on fossil fuels. However, there may be a premium to the purchase of green energy.

Strategic principle 2

Committee authorises the Deputy Chief Executive to purchase ‘green’ energy provided the premium is 5% or less than a non-‘green’ option. Relevant committee approval is required for a premium in excess of 5%.

3.5 Legislation

The Public Contracts Regulations 2015 define the Council as a ‘Contracting Authority’. This means the Council is subject to various UK procurement regulations, as well as its own standing orders’ in its procurement of goods, services and works.

Legally the Council must have a contract tendered under the rules of the Public Contracts Regulations for this level of expenditure. This includes compliant Framework Agreements produced by a number of purchasing bodies. Checks will take place to ensure the framework is compliant.

Strategic principle 3

The Council will make the required checks to ensure the use of any framework meets the required procurement regulations and the Council’s standing orders.

3.6 Selection and Evaluation of Frameworks

The Council has no control of the trading price of energy, but it will try to achieve value for money by choosing the most appropriate framework.

3.6.1 Framework Selection

The Council will choose at least three frameworks to evaluate for each energy contract. However, if the Council is unable to obtain sufficient evaluations from CPB’s, other energy framework providers will be considered on the condition that they are able to provide satisfactory and relevant case studies from several local authorities.

The selection of the frameworks will depend on:

- The framework is compliant and it can be used by the Council.
- Framework start and end dates.
- Pricing options
- Ability to access/contact the framework provider.
- The purchasing options available.
- Contract terms and conditions.

The Council shall ensure there is a consistent and transparent approach for the evaluation of the frameworks. The evaluation and review of CPB and frameworks will involve representatives from the following: legal, procurement or finance with

contributions from employees involved in the day to day energy management and a senior manager with an invested interest in energy procurement.

3.6.2 Contract Award

Of the frameworks selected the Council will use some of the following elements to assess each framework:

- Total of management fee over framework period.
- Past performance of price of energy.
- Aggregation levels (volumes of energy purchased).
- Customer service provision.
- Additional services (free/extra cost).
- How is performance during the framework measured?
- Demonstration of commitment to the Council.
- Framework flexibility – change purchasing option/leave before end of framework/change contract management type?
- A quality/price weighting ratio such as 70% quality/30% price will be used to assess frameworks. Emphasis will be on quality and past performance as the management fee is low in proportion to the cost of the energy.

3.6.3 Evaluation Process

We will devise a robust process to allow evaluation of the available Framework Agreements.

Once the assessment has been completed, a report for the relevant Committee to consider and approve will be produced.

Strategic principle 4

The Council will assess at least three energy frameworks. Evaluation will be based on a quality/price ratio with a majority of the weighting based on quality.

Appendix

Analysis of Purchasing Options

	Advantages	Disadvantages
Purchase in Advance		
	Fixed price for the year – provides for budget certainty	An element of premium is charged for this 'fixed price', as suppliers will inevitably try to cover their risks.
	Easy to manage	Miss out on price decreases within the year of purchase
	Low risk	
Purchase within Period		
	Can take advantage of price decreases	Exposed to price increases
	Can limit exposure with some products	Budgets harder to forecast
	High Risk	Harder to manage, increased administration
Flexible variable Option (mixture of PIA and PWP)		
Advantages and disadvantages of PIA/PWP but reduced		

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Report of the Chief Executive

LAND AT REDWOOD CRESCENT: APPLICATION FOR DEDICATION AS VILLAGE GREEN1. Purpose of report

To seek permission for an application to be made to dedicate green space land at Redwood Crescent as village green.

2. Detail

A development took place at Redwood Crescent Beeston Rylands. Four new homes were built and subsequently an application for a pocket park was made to government by local residents, assisted by Council officers and match funded by the Council. The application was successful and funding was given to local residents and a new pocket park created. A plan in appendix 1 shows the area of the green space comprised in the pocket park in the centre of the plan bisected by paths.

As the legal owner of the land the Council has been approached by residents to make an application to dedicate the green space as village green in order that its status can be protected for the future.

The land has an unusual and controversial history. It would be a sign of good faith with local people if the Council did in these unusual circumstances make the decision to agree to apply to have the land recognised as village green.

3. Financial implications

There are no significant financial implications associated with the suggestion other than administrative costs.

4. Legal implications

The comments from the Head of Legal Services are set out in appendix 2. This sets out the legal implications of the area becoming a village green and the requirements of the process.

Recommendation

The Committee is asked to RESOLVE that an application to the County Council be made to register the open space at Redwood Crescent identified in red on the plan in appendix 1 as village green.

Background papers

Nil

APPENDIX 1



APPENDIX 2

Registering land as Village Green**Introduction**

Applications to register land as a village green are made under Section 15 of the Commons Act 2006 (CA 2006)

The core requirement common to all applications under section 15 of the CA 2006 is that there is:

"a significant number of the inhabitants of any locality, or of any neighbourhood within a locality, have indulged as of right in lawful sports and pastimes on the land for a period of at least 20 years."

The core requirement common to all applications in section 15 of the CA 2006 is based on the definition of town or village green in section 22 of the Commons Registration Act 1965. (CRA 1965). Although section 22 of the CRA 1965 was repealed by the CA 2006, some of the case law on its interpretation may continue to be relevant to the interpretation of section 15 of the CA 2006.

Section 22 of the CRA 1965 defined a town or village green as being any of the following:

- 1) land that has been allotted by or under any Act of Parliament for the exercise or recreation of the inhabitants of any locality (class a green).
- 2) land on which the inhabitants of any locality have a customary right to indulge in lawful sports and pastimes (class b green).
- 3) Land on which the inhabitants of any locality have indulged in such sports and pastimes as of right for not less than 20 years (class c green).

Voluntary registration by the owner to register their land as a town or village green

It was not possible for landowners to dedicate their land as a green prior to the implementation of section 15 of the CA 2006. Purported dedication would have prevented registration because the use would have been permissive and therefore not "as of right".

Under section 15(8) of the CA 2006, the owner of any land can apply voluntarily for the land to be registered as a town or village green. In such cases, the landowner does not need to show that the land has been used by local inhabitants for lawful sports and pastimes for at least 20 years.

The landowner must get consent to make the application from the holder(s) of this with a legal interest over the land, this is not relevant as the land is free from encumbrances/charges.

Questions put forward to Legal:

1) Is there any legal reason why the Council cannot make an application for registration as a village green to the county Council in respect of this open space land we own?

No there is no legal reason to why the Council cannot make an application to register the area as a village green. The area in question qualifies as a village green as per the definition above.

2) Would we have the evidence to support such an application in the light of the fact that the land is newly established (although part as I understand it of a larger pre-existing area of open space)?

Ordinarily, evidence needs to be submitted to show that the area of land has been used by the public for the purposes of recreation and playing lawful games. However, under s15(8) CA 2006, the Council, as owner of the land, can make a voluntary application to register the area of land as a village green. The Council will not be required to show evidence of the land being used for the purpose of recreation for at least 20 years.

Procedure to register

An application to register land as a town or village green must be made in accordance with the Commons (Regulation of Town or Village Greens) (Interim Arrangements) (England) Regulations 2007 (SI 2007/457).

These regulations set out specific requirements regarding the steps to be taken by an applicant, the form of an application, the information or evidence that must accompany an application and the people who must be notified of an application. The regulations include requirements that an application to register land as a town or village green must be

1) Made on Form 44, issued by Department of Environment & Rural Affairs (DEFRA)

2) Supported by a statutory declaration made by:
the applicant (or one of the applicants if there is more than one);

the person who signed the application on behalf of an applicant which is a body corporate or unincorporated; or

a solicitor acting on behalf of the applicant.

Accompanied by an Ordnance Survey map of a scale of not less than 1:2,500 which shows the land in respect of which the application is being made.

Protection of the village green

If the registration of land as a green is successful, the land will be protected by long-standing legislation (known as the Victorian Acts) that effectively mean that the land cannot be developed.

Section 12 of the Enclosure Act 1857 (IA 1857) makes it a criminal offence to do any of the following:

- a) wilfully cause injury or damage to any fence on a green;
- b) wilfully take any cattle or other animals onto a green without lawful authority;
- c) wilfully lay any manure, soil, ashes, rubbish or other material on a green;
- d) undertake any act which causes injury to the green; or
- e) undertake any act which interrupts the use or enjoyment of a green as a place of exercise and recreation.

Section 29 of the Commons Act 1876 (CA 1876) deems it to be a public nuisance, and therefore an offence, to:

- a) encroach on or enclose a green;
- b) erect any structure on, disturb, interfere with or occupy the soil of, a green unless this is done "with a view to the better enjoyment of such town or village green".

Section 29 of the CA 1876 is worded in a rather contradictory way. On the one hand, any encroachment on, or enclosure of, a green is forbidden. However, it would seem that an erection of a structure on a green with a view to enhancing better enjoyment (for example, a cricket pavilion) may be allowed.

Defra have published non-statutory guidance on a number of issues relating to management and protection of greens, called Management and protection of registered town and village greens.

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Report of the Deputy Chief Executive

ADDITIONAL FACILITIES CO-ORDINATOR, HOUSING COMPLIANCE1. Purpose of report

To recommend that an additional Facilities Co-ordinator post be created in the Compliance team within Housing Repairs.

2. Background

There is currently one Facilities Co-ordinator within the Compliance Team. Their role is defined as per the attached job description but only relates to the 36 independent living schemes that have fire panels (essentially the corridor schemes). The current post plays a vital role in ensuring the safety of the Council's most vulnerable tenants - including such key issues as fire safety, legionella checks and kitchen hygiene. The current post is dedicated full-time to the 36 fire panel schemes.

However, it has been identified that more checking is required for the Council's less vulnerable tenants located in the 180 general needs communal areas and the 28 non-fire panel schemes. Whilst these locations do not have communal kitchens and the like, there is still a need to undertake, for example, more frequent fire safety and emergency lighting checks. It is also important post-Grenfell to have clear accountability and record-keeping in relation to such checks.

3. Proposal

It is therefore proposed to recruit an additional Facilities Co-ordinator on the same Job Description and Grade as the current post. In practice the intention is then that the two posts would work together across the 36 mostly corridor schemes, the 28 non-fire panel schemes and the 180 general needs communal areas.

This will then bring the latter two up to the same high standard of documented checking and record-keeping as the 36 fire panel schemes.

5. Financial implications

Assuming recruitment at Grade 4 (as per the current post) the cost to the HRA would be around £26,000 per annum including on-costs.

Recommendation

The Committee is asked to RESOLVE that the creation of an additional Facilities Co-ordinator post be approved.

Background papers - nil

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BROXTOWE BOROUGH COUNCIL

JOB DESCRIPTION

Directorate:	Deputy Chief Executive's Department
Division:	Asset Management & Development
Post No. & Job Title:	H139 Facilities Co-ordinator
Grade	Grade 4
Responsible to:	T134 Senior Maintenance Co-ordinator (Compliance)
Responsible for:	N/A
Job Objective:	To effectively manage, monitor and mitigate the health and safety risks within the Independent Living schemes through a robust programme of inspections

Main duties and responsibilities

1. Be responsible for undertaking the following checks and inspections within the Independent Living schemes (this list is not exhaustive):
 - a. Scheme Health and Safety
 - i. Visual scheme checks
 - ii. Emergency lighting
 - iii. Scheme audits
 - iv. First Aid box audits
 - v. Pull cord tests in communal areas
 - vi. Routine scheme inspections (including footpaths) with Health and Safety Officer and Maintenance Inspector
 - vii. Maintain the on-site H&S log book
 - b. Fire Safety
 - I. Fire panel tests
 - II. Fire Door checks and reporting
 - III. Fire extinguisher checks and reporting
 - IV. Fire Exit checks
 - V. Maintain records of appliances kept in communal areas
 - VI. Liaison with Health and Safety Officer
 - c. Asbestos
 - I. Inspecting areas with asbestos to confirm condition
 - II. Report changes to Health and Safety Officer
 - III. Annual inspection with Health and Safety Officer
 - d. Legionella
 - I. Run off taps and other water sources in communal areas
 - II. Run off taps and other water sources in properties which are empty
 - III. Promote the safe use of water with residents

- e. Food Hygiene Safety Checks
 - I. Fridge Freezer temperature tests
 - II. Annual inspection with Food Hygiene Inspector
2. Ensure the outcome of all checks and inspections are recorded accurately and in line with current advice
3. Follow up on any identified outstanding actions including ordering works, providing advice etc to mitigate risk and ensure the Independent Living schemes meet current regulatory standards
4. Report any defects and repairs to ensure prompt remedial work is undertaken
5. Liaise with external contractors and operatives on health and safety issues
6. Ensure the PAT testing programme is carried out for all items within communal areas on the schemes
7. Be a grandmaster key holder with access to store cupboards, lift motor rooms etc
8. Support the Capital Works Team when improvement works are undertaken in Independent Living schemes regarding any Health and Safety issues

General

9. To work alone following lone worker protocols including correct use of the lone worker device. To follow start on site and end of day lone worker arrangements.
10. To maintain accurate customer records, ensuring all data held is compliant with general data protection and GDPR guidelines
11. To provide performance information to managers and stakeholders as required and to keep accurate and up to date case notes and records and to ensure that both team and personal performance targets and objectives are achieved
12. To attend emergency call outs, meetings and events as required outside of normal office hours
13. To carry out any other duties that are within the scope and grading of the post which could also be requested by the line manager or Head of Service.
14. To adhere to the council's equality and diversity policy including working within professional boundaries
15. To provide an excellent customer service which is flexible and centered around the needs of older people.

DESIGNATED CAR USER

A designated car user status has been attached to this post.

SPECIAL CONDITIONS

Duties may include attendance at evening meetings and/or work outside normal office hours.

The postholder will work flexibly throughout the Borough at different Independent Living Schemes

RESTRICTIONS

This is not a politically restricted post.

This post is subject to exemption with reference to the Rehabilitation of Offenders Act 1974.

NOTE

The above job description sets out the main responsibilities of H139 Facilities Co-ordinator but should not be regarded as an exhaustive list of the duties that may be required. As duties and responsibilities change and develop the job description will be reviewed and be subject to amendment in consultation with the post holder during the Personal Development Review process.

All employees are expected to maintain a high standard of service delivery and to uphold the Council's policies in accordance with equality and diversity standards, and health and safety standards, and to participate in training activities necessary to their job.

	Name	Signature	Date
Job description written by:	Interim Head of Housing		July 2018
Job description authorised by:			—

Date of issue:

Additional notes for JE/HR.

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Report of the Chief Executive

COUNTY DEAL FOR NOTTINGHAMSHIRE1. Purpose of report

To inform the committee of progress in creating a proposal for devolution for Nottingham and Nottinghamshire in the form of a County Deal.

2. Detail

On 29 October in the Economic Prosperity Committee, (a Joint Committee in which this Council is a Member under our constitution), Leaders of Districts, the City and County Councils in Nottinghamshire agreed a proposition to be forwarded to government for consideration which would form the basis of a County Deal for our area. The hope is that our area may be viewed as a “pilot” of such deals.

Appendix 1 sets out the document which was agreed. Appendix 2 sets out some areas where Broxtowe may stand to benefit by being a participating Council in the County Deal.

3. Financial implications

Developing the proposition will involve the setting up of project management arrangements. These will cost £150,000 in 2021/22 and £450,000 over a full 12-month period. This expenditure would be funded through the National Non Domestic Rates (NNDR) Pool Reserve, which is assessed each December. No additional resources are required from Broxtowe at this time.

4. Legal implications

There is not proposed to be structural reform as part of the proposition. Neither will there be a Mayor. New powers and potentially new resources will be devolved to the upper tier authorities and the use of these powers will be influenced through an expanded remit for the (rebranded) Economic Prosperity joint committee which the authorities propose will be a strong governance model, satisfying the requirements of government.

5. Equality Impact Assessment

The chance of a County Deal would play a major part in the “levelling up” of our area which has suffered from historic underinvestment, and through this reduce inequalities of opportunity, economic prosperity and health for the people of Nottinghamshire.

Recommendation

The Committee is asked to NOTE the report.

Background papers

Nil.

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Nottingham & Nottinghamshire

Case for Devolution

A summary of our vision for change



Councils across Nottingham and Nottinghamshire are working together on a series of projects to tackle critical issues such as the economy and climate change.

Our intention is that this collaboration will bring much needed investment into our area.

Leaders from the nine councils, which cover a population of more than 1.1 million people, are also working on ways to make local government services more impactful and better for residents and businesses through collaboration.

Context

This new approach is in response to the government's call for local leaders to work jointly on the new "levelling up" agenda including devolution – a key initiative to ensure every area has the powers and resources needed to recover from the Covid-19 pandemic and ensure economic growth and prosperity.

Government are particularly keen to see this collaborative approach in areas which have been hard hit by Covid and which have missed out on public and private investment over the years.

The government's Levelling Up White Paper is expected to set out plans for further rounds of local devolution.

New devolution deals will take a more flexible approach and be bespoke to the needs of individual places.

In readiness for this publication, Nottingham and Nottinghamshire councils are preparing the case for the city and county to hold greater powers - moving some of those currently controlled by central government in London.

Holding powers and funding at a more local level gives us the opportunity to improve public services and enrich the lives of people who live and work in Nottingham and Nottinghamshire.

Local and bespoke solutions to the area's particular challenges are only possible with the requisite local decision-making powers.

Nottingham and Nottinghamshire are home to more than 1.1 million people and nearly **40,000** active enterprises.

The economy of the city and county has a diverse mix with a core city, historic market towns, countryside, and distinct culture and communities.

The county and city's economy generates more than **£26.5 billion** GVA yet has much untapped potential for growth.

Despite this potential, the area has historically received some of the lowest levels of government investment.

The resurgence of economies such as ours is critical for the renewal of the UK economy.

Devolution and joint working are important as we face complex financial, economic and social challenges in our region, which require an innovative and dynamic response – we cannot face them operating within the status quo and expect any significant change.

Nottingham city and three districts in North Nottinghamshire (Mansfield, Bassetlaw and Newark and Sherwood) are top priority areas for “levelling up” as recognised by government; whilst Ashfield similarly is among the most disadvantaged communities in the region.

We know there are problems in our city and county – comparable with many other areas nationally – of inequality in skills and health, in particular, of lower wages and less secure jobs. We want to improve the lives of all Nottingham and Nottinghamshire residents and ensure no one is left behind.

Our ambition is to:

- > Attract significant inward investment, boosting economic growth and raising productivity, as well as growing the private sector.
- > Raise living standards and achieve a demonstrable reduction in inequalities including in poverty, health and social care.
- > Deliver high quality places to live for all residents.
- > Regenerate our city and town centres, unlocking difficult sites for development.
- > Tackle climate change and protect local people from its impacts.
- > Deliver better services for residents.
- > Secure better outcomes and value for money for local taxpayers through public sector reform and efficiencies.
- > See Nottingham and Nottinghamshire realise its true potential as a core city and county working together, restoring local pride.

We will build on our existing track record working together. A strong foundation is in place with recent successes including:

- > Transforming Cities Fund was awarded **£99m** in investment in March 2020 for Nottingham and Nottinghamshire projects.
- > Local councils, with support from local public and private organisations, have been successful in securing funding up to **£121m** from the Towns Fund.
- > Our new Development Corporation, EMDevco, is working to generate **£4.8** billion of GVA for the region’s economy per year, as well as **4,500** homes and **84,000** net additional jobs.
- > Local councils are working in partnership with our D2N2 Local Enterprise Partnership, universities, businesses and colleges to increase opportunities and access jobs, education and training for local people.
- > Partners are working across the region on our response to Covid-19 and the post-pandemic recovery, including delivering vital Covid-19 grants to businesses.

- > Our N2 Environmental Strategy group has brought local councils together with the Midlands Energy Hub and universities to coordinate our approach to delivering a zero carbon future and address the climate change emergency.
- > Transport for the East Midlands provides collective leadership on strategic transport issues, agreeing major investment priorities and providing collective input into the work of Midlands Connect and the Department for Transport.
- > Nottingham City Council is spearheading a blueprint for the future of cities through the Broadmarsh re-development, working jointly with the Greater Broadmarsh Advisory Group and supported by Heatherwick Studio and Stories.
- > Collaborative work to deliver the Nottingham and Nottinghamshire Integrated Care System, improving health outcomes and tackling inequality.
- > There is joint work and a strong political consensus across the region on the development of a coherent vision for HS2, the electrification of the Midland Mainline and wider Midlands Engine Rail.
- > Partners across the region are working on a business case for an inland Freeport, centred on a port of entry at East Midlands Airport.
- > Ratcliffe-on-Soar power station has made the shortlist of what is hoped to be the world's first prototype fusion energy plant.
- > Partners are working together on "Tomorrow's NUH", part of the government's billion-pound hospital building programme.

These examples demonstrate the potential of collaboration across the city and county, as well as with our neighbouring counties – but the current system is constraining.

A devolution deal and working more collaboratively would change this, providing local determination of strategic priorities and a stronger unified voice for the city and county's priorities in discussions with government.

The Ambition

Securing a Nottingham and Nottinghamshire Deal is ultimately about changing things for the better for local people and giving all our residents and businesses the best possible opportunities and experiences.

Together we have identified a wide range of priorities where we think we can make a real difference for residents. The five priority themes are:

Education and Skills



Transport



Environment



Economy and Infrastructure



Land and Housing



Priority Theme

Education and Skills



Benefits we're seeking to achieve

- > Increased skills levels and a better equipped workforce.
- > Better support into employment, particularly for those furthest away from the labour market.
- > Accelerated delivery of the government's Skills for Jobs White Paper.

Priority Theme

Transport



Benefits we're seeking to achieve

- > Improved infrastructure and connectivity.
- > Better public transport, walking and cycling.
- > Cleaner air.

Priority Theme

Environment



Benefits we're seeking to achieve

- > Engagement of local people, with a focus on improving the environment for those most in need.
- > Maximise public sector investment in areas such as: Public service estate; domestic homes refit; vehicle replacement; air quality measures.
- > Improved waste management services for local people.
- > Accelerate delivery of existing strategies and cooperation on policy development ahead of the Environment Bill.
- > Enhanced and protected green and blue infrastructure: increased woodland cover, cleaner rivers, increased biodiversity.
- > Improved flood alleviation.
- > Accelerate net zero targets for some and assist all to achieve existing targets.

Priority Theme

Economy and Infrastructure



Benefits we're seeking to achieve

- > More and better coordinated investment in infrastructure.
- > Regenerated city and town centres, and communities: increased occupancy rates, improved public realm.
- > Accelerated delivery of full fibre and 5G connectivity, improving people's quality of life and equipping businesses to compete on a global scale, working faster and more efficiently.
- > Achieving benefits of Smart Cities approach for all of Nottingham and Nottinghamshire.
- > A dedicated statutory delivery vehicle – East Midlands Development Corporation – enabling more inward investment.

Priority Theme

Land and Housing



Benefits we're seeking to achieve

- > Unblocking challenging sites through partnership working.
- > More affordable housing.
- > Improved health outcomes and reduced social isolation through enabling people to stay in their communities.
- > Reduced health and social care costs.
- > Accelerated work on One Public Estate.

We have created a long list of other areas which we will continue to develop.

These include:

- > Health and social care.
- > Visitor economy, heritage and culture.
- > Youth services and support to vulnerable adolescents.
- > Community safety, cohesion and reducing reoffending.
- > Public sector reform.

How we will work together

We already have a joint City of Nottingham and Nottinghamshire Economic Prosperity Committee (EPC), which we propose to use as the governance vehicle for partnership discussions.

All councils will come together under the EPC to determine priorities and ensure distributed leadership across priority themes and devolved powers and resources.

We have already completed initial legal checks to confirm that the EPC has the potential to be a vehicle for devolution and identified the necessary steps we need to take to make this a reality.

The following workstreams have been identified as key areas of focus in the coming months:

- The content of a devolution deal (ask, offer, benefits) with sponsorship by leaders and leadership by chief executives.
- Implementation plan to deliver the deal.
- Building our Levelling Up team.
- Governance.
- Mapping communications and engagement of delivery partners and stakeholders. Nottingham and Nottinghamshire would seek to work with a wide range of partners across industry, higher and further education and the wider public sector.

Next Steps

As part of this approach, leaders from nine councils in Nottingham and Nottinghamshire have been meeting to formulate a plan for joint actions.

Although it is early days, themes and priorities are emerging, with a focus on transport and infrastructure, skills and employment, and climate change.

Detailed programmes of activity will be formulated in the coming months, and early conversations are being held with government, to seek devolved powers and resources to drive the ambition of local leaders.

In return, leaders are in discussions about joining up local services.

Potential examples include joint working to deliver the new waste collection duties contained in the Environment Bill; areas where there are currently skill shortages, for example planning, and some back office functions which could be provided in a more streamlined way.

If this initiative is successful, there would be tangible outcomes and the public would notice the difference in the short and medium term.

For clarity, this approach does not require the creation of additional tiers of government or the creation of a regional or local Mayor.

To move our work forward, we will take the following action:

- Leader sponsors have been identified and scopes are being prepared for each priority theme.
- Work to develop those theme areas on the longer list.
- Agree resources to drive forward the work at the next EPC meeting, with the costs met jointly by local councils from existing resources.

The involvement of a wide range of partners including Nottinghamshire Police, the D2N2 local enterprise partnership, our local universities and our integrated care system will be crucial to the success of this programme and work and early conversations are starting to happen as plans take shape.

We are focussed on a devolution deal for Nottingham and Nottinghamshire.

That said, we want to work with our partners across the East Midlands to track their progress and work in a complementary way. We are in conversation with Derby and Derbyshire to consider synergies and ensure maximum benefit. For the wider region, we support a refreshed Alchemy project, which has been central to regional collaboration on our Development Corporation and Freeport – and is core to continued partnership working across the East Midlands, in the Midlands Engine.

This pre-existing regional vehicle could potentially facilitate the kind of inter-county cooperation that you might otherwise achieve through a Combined Authority, allowing us to draw on our individual devolved powers and put them to use together where it's beneficial, subject to our neighbours being able to bring forward similar deals in the future.

The early signs of this joint working are positive, with leaders recognising they are stronger together.

Crucially, leaders know the challenges we face are greater than any one organisation and that partnership and collaboration are critical to improving both the long-term future of communities, and the day to day lives and prospects of local people.



APPENDIX 2

Opportunities for Broxtowe to benefit from a County Deal.**Education and Skills**

The Council has ambitions to secure government investment to create a national skills academy as part of the ambitious proposals of the EMDevco.

Areas in Broxtowe where skills levels are lower also include Eastwood and Stapleford and parts of Kimberley. Levelling up investment (which the Council may be more likely to receive if the Council participate in a county deal) may specifically address this problem by improving access to education and skills progression in these areas.

The rolling out of successful collaborations to approve skills in other areas (e.g. Nottingham Trent University with Mansfield and Ashfield) may be more easily facilitated in the context of a county deal.

Transport

Development of the Chetwynd barracks site and the Toton area of strategic growth requires significant investment in infrastructure to unlock the land for housing development which is far more likely to be deliverable through a county deal and the EMDevco delivery vehicle than otherwise.

The Council desires to see the more northern parts of the borough better connected to major employment opportunities. This requires transformative investment in connectivity and release of economic potential both towards the South (M1 corridor, the A610) and towards areas like Amber Valley.

Land and Housing

Currently some sites are unable to be brought forward for development because there are viability issues, or issues where land remediation is required for example the allocated housing sites in Kimberley at the Depot and land west of Awsworth. Both of these sites have viability issues and most sites in the north of Nottinghamshire are now being submitted with viability reports that justify refusing to meet the S106 payments that are requested. It is considered likely that the Chewton Street site, north of the former tip, will also have viability issues. Large scale deals across Nottinghamshire can help to secure investment from government to tackle such problems, whereas acting alone, the Council will struggle to achieve this.

Environment

Securing the Council's ambitions for carbon reduction require cross boundary collaboration to achieve maximum effect. (e.g. better sustainable transport infrastructure investment to shift travel modes to walking and cycling and to improve air quality). This sort of investment has to be joined up across local authority boundaries.

Some environmental initiatives such as engagement of local communities, large scale tree planting, solar panel installation, electric vehicle infrastructure are most efficiently done collaboratively using economies of scale.

The Council's ambitions for wholesale investment in and improvement of networked green and blue infrastructure in the area of the Erewash Valley, extending Northwards and Southwards stand a much better chance of being funded in partnership and can form part of a much larger vision for improving wellbeing in an area through improved access to the Countryside for everyone in Nottinghamshire.

The implementation of new statutory duties such as collection of food waste if done jointly across Nottinghamshire will be more efficient and consistent.

Economy and Infrastructure

Work to improve our towns (Beeston, Stapleford, Kimberley, Eastwood) is an ongoing endeavour to enable them to develop diversify and thrive whilst resisting the threats of a trend to online retailing. Learning from other towns, sharing expertise and skills is more possible within structures which are collaborative and the development of larger scale packages of town centre support are more likely to be funded by government if we have a county deal. Whilst this Council has and is acting as far as we can individually to intervene in town centres and catalyse improvement there is always more which could be done.

Ensuring that the Borough has access to the fastest form of broadband connectivity is best done through collaboration and at scale.

Collaborating in a county deal with a strong leadership model may attract the step change in government investment for our area, and help realise the potential of the vision for job creation and next generation sustainable living envisaged in our EMDevco proposition. It is important that this includes ensuring access to job opportunities and skill progression for those people who live in the northern parts of Broxtowe. Improvements in connectivity are important to achieve that ambition.

Joint report of the Chief Executive, Deputy Chief Executive and Executive Director

REVIEW OF CORPORATE PLAN PROGRESS AND FINANCIAL PERFORMANCE

1. Purpose of report

To report progress against outcome targets linked to Corporate Plan priorities and objectives and to provide an update as to the latest financial performance as measured against the budget.

2. Background

The Corporate Plan 2020-2024 was approved by Council on 4 March 2020. Business Plans linked to the five corporate priority areas of Housing, Business Growth, Environment, Health and Community Safety are subsequently approved by Committees each year.

3. Performance management

As part of the Council's performance management framework and to meet the commitment to closely align financial and performance management, the Business Plans for the priority areas are considered alongside detailed revenue budget estimates, capital programme and other financial information.

Committees receive regular reports during the year which review progress against their respective Business Plans, including a detailed annual report where performance management and financial outturns are considered together following the year-end.

This quarterly report is intended to provide Members with an overview of progress made towards Corporate Plan priorities and the latest data relating to Critical Success Indicators (CSI), identified as a means by which outcomes relating to corporate priorities and objectives can be measured. This summary is detailed in the appendix.

4. Financial performance

A summary of the financial position as at 30 September 2021 with regard to the employee budgets, major income headings and progress against achieving the savings targets set as part of the budget is included in appendix 2. A summary of the capital expenditure position to 30 September 2021 is also included.

Recommendation

The Committee is asked to NOTE the progress made in achieving the Corporate Plan priorities and with regard to the financial position for 2021/22.

Background papers

Nil.

APPENDIX

PERFORMANCE MANAGEMENT

1. Background – Corporate Plan

The Corporate Plan 2020-2024 was approved by Council on 4 March 2020. It sets out the Council's priorities to achieve its vision to make "A Greener, Safer and Healthier Broxtowe where everyone prospers." Over this period, the Council will focus on the priorities of Housing, Business Growth, Community Safety, Health and Environment.

The Corporate Plan prioritises local community needs and resources are directed toward the things they think are most important. These needs are aligned with other local, regional and national plans to ensure the ambitions set out in our Corporate Plan are realistic and achievable.

2. Business Plans

A series of Business Plans linked to the five corporate priority areas were approved by the Committees at meetings held in January and February 2021.

The Business Plans detail the projects and activities undertaken in support of the Corporate Plan for each priority area. These cover a three-year period but will be revised and updated annually. Detailed monitoring of progress against key tasks and outcome measures in the Business Plans is undertaken by the relevant Committee. This will include a detailed annual report where performance management and financial outturns are considered together following the year-end as part of the Council's commitment to closely align financial and performance management.

3. Performance Management

As part of the Council's performance management framework, the Policy and Performance Committee receives a high level report of progress against Corporate Plan priorities on a quarterly basis. The report provides a summary of the progress made to date towards achieving the corporate priorities and objectives. It also provides the latest data relating to Critical Success Indicators (CSI), which have been identified as a means by which outcomes relating to corporate priorities and objectives can be measured.

Further operational performance data, such as Key Performance Indicators (KPI) and Management Performance Indicators (MPI) are monitored by the respective Committee and/or senior management as appropriate. Similarly, the Business Plans for the support service areas are not considered here at this stage.

Each of the five priorities is considered separately below:

1. HOUSING

The Council's priority for Housing is "**A good quality home for everyone**". Its objectives are to:

- *Build more houses, more quickly on under used or derelict land*

The Council's aspirations are, in particular, to build more high quality affordable sustainable homes at social rent levels. The house building delivery plan is delivering this including homes for people living with dementia and homes for veterans.

The Council will enter into a property deal with a developer whereby 51 homes for rent and shared ownership will be built and managed by the Council. This will provide a significant increase in family homes available for local people. The homes will be built to high quality environmental specification and space standards.

An application has been registered for 406 homes to be built through modular construction on the Boots enterprise zone land within Broxtowe.

Construction is progressing on the development of 5 homes for veterans in Stapleford, that are expected to be available in early 2022.

The design work for the purpose of providing affordable homes at six garage sites is being undertaken.

The Council continues to identify suitable sites on which to build affordable homes. In addition to this five former Right to Buy properties have been bought back, with other properties being offered.

- *Invest to ensure our homes are safe and more energy efficient*

A contract has been awarded to a consultant to develop a new Asset Management Strategy. This will provide a clear agenda for action for the future in terms of prioritising the de-carbonising the Council's assets. It will also help to identify where existing assets can be better utilised, and enable the Council to have a better systematic framework for investing in, improving, modernising and maintaining its assets.

The Housing Committee as authorised the payment for improvements to doors and windows (where they form part of the barrier between the Leaseholder flat and communal areas) to ensure the properties are safe and secure in the wake of the Grenfell disaster.

- *Prevent homelessness and help people to be financially secure and independent*

A new Tenancy Sustainment Officer is being recruited to support and work alongside the existing tenancy sustainment officer within the Housing section. This will provide extra resources to support tenants facing financial challenges.

Critical Success Indicators for Housing

Indicator Description	Actual 2020/21	Q2 2021/22	Target 2021/22	Comments (incl. benchmarking)
Overall Satisfaction HSTOP10_01	80.0%	89%	90%	During Q2, 220 surveys were completed via post and online. These consisted of 153 for repairs; 59 for Income; 5 for Allocations; 3 for Tenancy & Estates. The STAR survey (Survey of Tenants and Residents) was sent to all tenants and leaseholders during Quarter 2.
Gas Safety HSTOP10_02	99.2%	100%	100%	Compliance was retained during Q2 despite it being one of the busiest periods due a greater number of checks completed than in the same period last year.
Homelessness cases successfully intervened or prevented rather than relieved/a main duty being accepted HSTLocal_42	New 2021/22	54.8%	70%	During Quarter 2, 54.8% of cases were intervened or prevented rather than relieved / a main duty being accepted. This comprises of 48% in the month of July, 50% in the month of August and 66.6% in the month of September. The number of cases presenting to the Housing options team have significantly increased since the lifting of the eviction ban.
Rent Collection: Rent collected as a proportion of the rent owed BV66a	102.8%	96.2%	99.0%	We are happy to see an increase in rent collection in September and this is a slightly better figure than September 2020 (96.05%). The arrears are still significantly lower in September 2021 than they were in September 2020. The team have continued to contact tenants in recent weeks to discuss the changes to Universal Credit that come into effect in a few days. The Furlough Scheme has now ended and the team are ready to assist any tenants that need our support in the coming weeks and months. Housing Services continue to liaise with the DWP and CAB to offer residents welfare reform support. Changes coming into effect from September 2021 have been discussed with the team as there may be an increase in universal credit cases due to the Furlough Scheme scheduled to end.

Data for the following PIs is collected annually and at this stage no information is available.

- **HSTLocal_39** Number of New Council houses built or acquired
- **NI 154 Net** Additional Home provided

2. BUSINESS GROWTH

The Council's priority for Business Growth is 'Invest in our towns and our people'. Its objectives are to:

- Complete the redevelopment of Beeston Town Centre

A number of the new units constructed as part of the regeneration phase 2 scheme have been let. Children who visited Beeston's new art trail in the town centre this summer received a special certificate for finding all of the pictures.

A new craft, gift and food fair was also launched in Beeston on 3 July 2021 to encourage shoppers back into the town centre as lockdown restrictions began to lift. The event was well attended and benefitted from positive publicity for the new development in Beeston which is very welcome.

- Undertake town investment schemes in Eastwood, Kimberley and Stapleford

Broxtowe Borough Council has welcomed two businesses; East Midlands Vending Ltd and Towersey Festivals Ltd, to its Mushroom Farm Court site in Eastwood. Both businesses were occupying temporary accommodation until recently, and their new more suitable premises in the Borough. By building the two new units, the Council in partnership with the D2N2 LEP, continue to support SMEs by providing much needed and affordable small platform commercial floor space. This new development quickly snapped up by the interested parties.

Progress is being made on the content of levelling up bids for both Eastwood and Kimberley. There is a strong health and wellbeing theme emerging from the ideas that have been put forward. Exciting new community assets will deliver levelling up for the area.

In Kimberley the task group is also continuing to work productively on their ideas including creation of a significant new community asset; transformational investment in the town centre to support its vitality and viability post COVID-19; investment in leisure and ensuring a step change in connectivity to access business, town centre and recreational opportunities in the area of Kimberley. The local MP is well engaged with the bid and very supportive of the work going on in the task group.

- Support skills development, apprenticeships, training opportunities and wellbeing in our workforce

A Jobs Fair took place at the Pearson Centre recently. The Council was represented through members of our HR team and a number of businesses, including Amazon and Boots participated as well as NHS employers, the armed forces, the DWP, various training organisations, Police and Fire services. The event was very well supported and considered to be a success.

Critical Success Indicators for Business Growth

Indicator Description	Actual 2020/21	August 2021	Target 2021/22	Comments (incl. benchmarking)
Town Centre occupancy:				National Occupancy Rate at July 2021 = 88.5%
• Beeston TCLocal_01a	91.5%	90.2%	90%	Decrease from August 2020 (93.6%)
• Kimberley TCLocal_01b	90.2%	90.2%	80%	Increase from August 2020 (88.5%)
• Eastwood TCLocal_01c	87.5%	88.3%	85%	Decrease from August 2020 (87.5%)
• Stapleford TCLocal_01d	89.2%	90.2%	85%	Increase from August 2020 (88.2%) Town Centre Occupancy is exceeding the 2021/22 targets.

3. ENVIRONMENT

The Council's priority for Environment is '**Protect the environment for the future**'. Its objectives are to:

- *Develop plans to reduce the Borough's carbon emissions to net zero*

On 25 September 2021 the Inham Nook Recreation Ground, Chilwell was used to promote Big Green Week (18-26 September 2021). This was a national week of events celebrating action on Climate Change. Councillors and Council Employees attended and provided information on a range of initiatives identified in the Council's Climate Change Strategy and Green Futures Programme, including Waste and Recycling, Local Nature Reserves, the 'Go Green' Challenge and Tree Planting. Darren Henry, MP visited the event and promoted it on social media. There were also stalls from other local groups all with an environmental theme.

- *Invest in our parks and open spaces*

The Council is again offering 500 free trees for Broxtowe residents. The theme this year is "native trees" and we will have 100 of the following native trees to give away.

The football pitches on the Council's parks and recreation grounds are once again in use as the 2021/22 season has begun. There are 38 pitches, made up of a mixture of 11-a-side, 9-a-side and 7-a-side. In recent years there has been a big increase in junior football with a demand for more small size pitches. New goalposts have been erected at Weirfields Recreation Ground, Beeston, which were funded following a successful bid to the Football Foundation.

Visitors to Broadgate Park in Beeston are now able to enjoy new artwork whilst using the park's facilities. On the wall of the play area are striking images of wildlife created by the street artist known as N4T4. The images extend street art found through Beeston and Chilwell into the park and feature birds and insects that can be found on a number of Broxtowe's parks and green spaces. There is also a temporary display of attractive woollen pom-poms brightening the walkway along in the park adjacent to Humber Road, creating the "Pom-Pom Promenade". The pom-poms have been made by local craft group "Bee Creative" and will stay in place through the Autumn.

A group of enthusiastic Kimberley volunteers have recently enhanced a section of the Great Northern Path. The route starting at a point near the top of High Street follows the line of the old railway and is a very pleasant walk, linking Kimberley to Awsorth, offering the potential for lots of circular routes in open countryside. The volunteers have restored and painted the old railway gates together with a series of railway artefacts along the route. They have also cleared vegetation to make the route more accessible, coppiced trees and refurbished a seat. The work has been very well received by walkers using the route.

- *Increase recycling and composting*

Garden waste collections continue to exceed expected levels, with the projected budget for brown bins being exceeded by £100k. In 2020/21 there was an increase in kerbside recycling scheme tonnages: glass increased by 18%, garden waste increased by 11% and there was a 5% increase in the comingled collections. There was an increase in the Council's recycling rate by 0.5%.

Critical Success Indicators for Environment

Indicator Description	Actual 2020/21	Q2 2021/22	Target 2021/22	Comments (incl. benchmarking)
Household waste recycled and composted NI 192	39%	41% Est.	42%	This figure is an estimate as not all data is available. The intended outcome for this is a continued increase in the recycling rate.
Parks achieving Broxtowe Parks Standard % PSData_09 PSData_09	98%	-	98%	Data not yet available – survey results now being collated.
Energy consumption across all operational sites - total kWh gas and electric ('000) CPLocal_03	4,866	-	6,500	Reported annually. During the pandemic use of communal areas in Housing complexes and council facilities was restricted reducing the amount of energy required.

4. HEALTH

The Council's priority and objective for Health is 'Support people to live well'. Its objectives are to:

- Promote active and healthy lifestyles in every area of Broxtowe

At Manor Farm Recreation Ground, Toton United Football Club have raised funds to purchase a defibrillator. Working in partnership with the club, the Council has now erected the unit and connected it to the power supply in the pavilion. With a key combination on the outside that is accessed by dialling 999 the defibrillator is available for any emergency, be that somebody playing sport or just walking or running in the park. The Club have had a very successful season with the under 13 and under 15 girls teams and the under 13 and under 15 boys teams all winning their respective leagues. Broxtowe United who play at Weirfields Recreation Ground in Beeston have also raised funds for a unit and this will also be in place in the near future.

The Council offered a summer holiday activity programme providing 1,164 places on programmes including food and activities for children from lower income families (1,035 places for primary age children and 129 for secondary age). The project cost £45,931 – provided through the County Council from the government. Four providers involved in the programme included Bricks4Kidz and Liberty Leisure Limited; Eastwood CFC, Premier Education and Transform Training.

- Come up with plans to renew our leisure facilities in Broxtowe (He2)

Hemlock Rocks took place on 18 September 2021 from 3-8pm at The Walled Garden, Bramcote Hills Park. The event was held in the intimate walled garden area of the park and was a great success. With an afternoon of quality music supplied by the likes of local favourites: The Jeanie Barton Quartet, Nottingham's own DJ Expression playing a fine selection of popular and rare, soul, funk and house grooves, the Two Tone influenced sounds from the SKA's, and acoustic classics from singer and guitar duo PancakeBoy & Miss Shapen.

The D.H. Lawrence Music Festival has also taken place with over 100 acts in over 10 venues across Eastwood, there was something for everyone from Country to Punk, Folk to Rap.

- Support people to live well with dementia and support those who are lonely of have mental health issues (He3)

Nottinghamshire County Council has developed short briefings about Autism and Mental Health, that have been shared with safeguarding practitioners supporting adults with care and support needs. Council Officers are invited to make use of this resource.

The Council works with colleagues in Public Health, who have shared resources to support frontline practitioners working with adults who may be at risk of suicide. This includes information leaflets, posters, and a guidance for practitioners on suicide prevention.

The Council has become party to the Prevention Concordat for better mental health. In becoming a signatory, the Council had to submit a dossier of evidence that demonstrated that it is addressing the issues highlighted in the national concordat framework based on demonstrating that it fully understands local needs and assets; takes action to address needs and engages in prevention and promotion work around mental health; that it works in partnership with a range of agencies; addresses mental health needs of the workforce; addresses mental health inequalities; and measures outcomes.

The council has renewed its commitment to the Armed Forces Covenant with a refreshed action plan. This includes commitments to promote recruitment amongst members of the Armed Forces Community; Complete the accommodation for veterans being built in Stapleford; make a bid for £25k to the Armed Forces Covenant Fund to support the work we are doing with veterans; support employees who are reservists; organise at least 3 armed forces recognition events a year; and promote awareness through various communication and information sharing tasks.

Critical Success Indicators for Health

The data for the Critical Success Indicators for Health is collected annually.

Indicator Description	Actual 2020/21	Q2 2021/22	Target 2021/22	Comments (incl. benchmarking)
Air Quality – number of NO2 diffusion tube samples with annual mean reading at or below 40 micrograms m-3 ComS_090	100%	-	100%	40 tests completed in 2020/21. Data collected Annually
Dementia Friends trained ComS_091	On hold	0	80	Dementia Friends training for community groups / businesses recommenced in Quarter 3. The Helpful Bureau staff received training on 12 November 2021. Information on how to become a dementia friend has been published in Broxtowe Matters. Online training for Officers will be provided in 2022 using the online system, Broxtowe Learning Zone.
Personal wellbeing score for the Borough (out of 10) ComS_092	7.9	7.3	8.1	Data collected by Office for National Statistics. Due to the pandemic the data collection method changed therefore data at Local Authority level is not available for 2020/21. The 2021/22 data shows that there has been a sharp decline in wellbeing across the country as a result of the pandemic.
Percentage of Inactive Adults in Broxtowe LLLocal_G09	25.3%	-	20%	Data collected annually -not yet available <ul style="list-style-type: none"> • 2017/18 = 23.9% • 2018/19 = 18.4% • 2019/20 = 19.5%

5. COMMUNITY SAFETY

The Council's priority for Community Safety is that 'A safe place for everyone'. Its objectives are:

- Work with partners to reduce knife crime

Work is continuing to implement the Stapleford Action Plan and the Knife Crime Action Plan, both of which involve working with communities including those in Stapleford, to reduce incidents of knife crime. The additional funding secured from the Police and Crime Commissioner (£25k) will be invested in Hickings Lane Park to improve CCTV, lighting and safety generally in the area of this facility.

The Community Safety Committee has completed a review of the Council's CCTV cameras in accordance with the national code of practice. A number of cameras were agreed to be removed in accordance with recommendations from a task and finish group. Full coverage of priority areas remains in place. There will be investment in new better mobile CCTV technology.

- Work with partners to reduce domestic abuse and support survivors

The Council works in partnership with the Broxtowe Women's Project to support women experiencing domestic abuse. A new arrangement with Broxtowe Women's Project has been reached enabling them to operate out of the Council Offices and use the building to see clients. This means they will be ideally located within easy reach of the CAB, and the Housing, Revenues, and Benefits services. The more we can all work together to support people facing abusive situations who need advice help and support the better.

- Reduce anti-social behaviour

National Hate Crime Awareness Week has held at from 9 October 2021. A hate incident is; 'Any incident, which may or may not constitute a criminal offence, which is perceived by the victim or any other person, as being motivated by prejudice or hate'.

The Council recognises that hate incidents and hate crimes are always serious and can sometimes be life-threatening. They affect victims, families and the communities they live and work in. The Council aims to make Broxtowe a safer place to live, work and visit; and will not tolerate hate incidents and hate crimes. The Council will work together with partners to reduce risk and improve services to victims. There are a number of ways that you can report a hate crime from reporting it to the police, to reporting it online. Full details are on our website.

Critical Success Indicators for Community Safety

Indicator Description	Actual 2020/21	Q2 2021/22	Target 2021/22	Comments (incl. benchmarking)
Reduction in reported ASB cases in Broxtowe (Notts Police Strategic Analytical Unit) ComS_011	2,881	378	483	Q3 2019/20 = 1,500 Data for Q4 2019/20 is not available due to technical issues during the changeover of Police recording systems. Increase in neighbour complaints due to the COVID-19 lockdown. Neighbour nuisance noise complaints have increased significantly
Reduction in ASB cases reported in the borough to: Environmental Health ComS_012	561	133	-	2021/22 Quarter 1 = 142
Communities ComS_014	67	15	-	2021/22 Quarter 1 = 19
Housing ComS_013	118	14	-	2021/22 Quarter 1 = 20
Repeat high risk domestic abuse cases referred to the Multi-Agency Risk Assessment Conference [% of all re-referrals] ComS_024	25%	10%	-	2019/20 = 18 cases from 129 re-referred 2020/21 = 27 cases from 107 re-referred 2021/22 = 9 cases from 43 in Quarter 1 = 4 cases from 40 in Quarter 2 Data collected by Police.
Domestic Crimes reported in the Borough ComS_025	786	-	801	Data collected Annually. Domestic crime increased during the pandemic lockdown due to families being together more often and tensions being created.

APPENDIX 2

FINANCIAL PERFORMANCE

Employee Position

The summary position as at 30 September 2021 for employee budgets is as shown:

Department	Annual Budget £'000	Budget to 30/09/21 £'000	Actual to 30/09/21 £'000	Variance £'000
Chief Executive's Dept.	3,060	1,513	1,471	(42)
Deputy Chief Executive's Dept.	3,140	1,543	1,481	(62)
Executive Director's Dept.	5,858	2,883	2,553	(330)
General Fund – Total	12,058	5,939	5,505	(434)
Housing Revenue Account	4,051	1,990	1,824	(166)
Total	16,109	7,929	7,329	(600)

The budget position to 30 September 2021 for gross employee costs shows a £600k underspend, which includes savings made with vacancies and the current status of the 2021/22 pay award. This underspend is split £434k for the General Fund (GF) and £166k for the Housing Revenue Account (HRA).

The budget figures above exclude the vacancy rate target set for the GF of £300k when the 2021/22 budget was approved.

The budget for 2021/22 includes an allowance for pay inflation based upon the earlier announcement from the Chancellor of the Exchequer of a guaranteed public sector pay award of at least £250 on any earnings below the median wage of £24k. The final pay award for 2021/22 has not yet been agreed and is therefore not reflected in the actuals above. The impact of an annual pay award of say 1.75% on gross pay for all employees would see an estimated additional cost to the Council of around £163k (£126k GF, £37k HRA) in 2021/22.

A full impact analysis will be undertaken as part of the revised estimate process with budget monitoring activity which will include detailed examination of employee costs to determine extent and duration of any existing budget pressures.

In addition, the 'market supplements' agreed to date are not included in the budget data up to 30 September 2021 as these were not active. These will be incorporated into future budget monitoring reports.

Income Budgets

The position to 30 September 2021 in respect of the most significant variable income budgets is as follows:

Income	Annual Budget £'000	Income to 30/09/21 £'000	Latest Projection £'000	Projected Variance to Budget £'000
Planning Fees	(450)	(326)	(583)	(133)
Pre-Planning and History Fees	(40)	(6)	(14)	26
Industrial Units Rents	(177)	(288)	(198)	(21)
Craft Centre Complex Rents	(34)	(27)	(34)	-
Garden Waste Income	(750)	(859)	(859)	(109)
Sale of Glass	(45)	(19)	(44)	1
Sale of Wheeled Bins	(30)	(20)	(32)	(2)
Recycling Credits - Glass	(120)	(15)	(120)	-
Trade Refuse Income	(468)	(470)	(470)	(2)
Special Collections Income	(55)	(20)	(60)	(5)
Parking Income (Pay & Display)	(180)	(69)	(125)	55
Off-Street PCN Income	(50)	0	(30)	20
Cemeteries	(211)	(123)	(220)	(9)
Miscellaneous Legal Charges	(10)	(25)	(25)	(15)
Land Charges Income	(80)	(47)	(80)	-
Licence Income	(164)	(70)	(112)	52
Interest on Investments	(289)	(101)	(250)	39
Beeston Square Rent	(500)	(357)	(500)	-
General Properties Rents	(58)	(12)	(58)	-
Total	(3,711)	(2,854)	(3,814)	(103)

Notes

The current status is in respect of income billed rather than income collected.

The majority of the current annual projections above are pro-rata based upon activity to 30 September 2021 and/or profiled projections based upon 2020/21 outturn.

- i) The projected income from Planning Fees is consistent with 2020/21 outturn but also includes a large application received in August 2021.
- ii) Industrial unit tenants are billed for their rent in advance, so the final outturn will be adjusted for accruals and receipts in advance. The previous 2020/21 rent income budget was reduced by Finance and Resources Committee on 8 October 2020 as a prudent measure in anticipation of tenants having difficulty in paying their rent as a consequence of the pandemic. The Council will benefit from additional income from the two new industrial units at Mushroom Farm. The current position for 2021/22 is being regularly monitored.
- iii) Garden waste income exceeded expectations with over 21,000 subscriptions in 2021/22 which compares favourably with the original budget estimate.
- iv) Income from the sale of wheeled bins in 2021/22 has exceeded expectations. This will be offset by additional expenditure on wheeled bin replacements.
- v) Pay and display car parking income has been adversely affected due to the Covid-19 outbreak. The Finance and Resources Committee received reports to reduce the previous 2020/21 budgets in response to the restrictions imposed following the national lockdowns and the impact of increasing store closures and the acceleration towards on-line shopping. Income in 2021/22 will continue to be carefully monitored as the local economy recovers.
- vi) Penalty Charge Notice (PCN) income from off-street car parking is received from Nottinghamshire County Council at the end of each financial year.
- vii) The estimated increase in Cemeteries income is based on current trend.
- viii) Legal Services are allowed to charge when instructed on certain matters with the level of income being dependent on the number of instructions received. In the last year, despite the pandemic, there has been a particular increase in leasehold enquiry instructions (where a previous Right to Buy lease has been subsequently sold) and an increase in Section 106 agreements.
- ix) License fee income received so far in 2021/22 is significantly below the budget, which is as a direct and ongoing consequence of the reduced economic activity caused by the pandemic.
- x) Covid-19 has impacted upon the tenants at Beeston Square in different ways. Whilst some managed to continue trading, others were forced to close for a period and some ceased trading completely. The previous year's rent income budget was subsequently reduced by the Finance and Resources Committee on 8 October 2020. The current position for 2021/22 is being regularly monitored and a detailed report on commercial matters is being prepared for Finance and Resources Committee on 9 December 2021.

Capital Programme

Capital Programme expenditure as at 30 September 2021 is summarised as follows:

	Approved Budget 2021/22 £'000	Actual Spend to 30/09/21 £'000	Proportion of Budget Spent
General Fund	8,380	2,147	26%
Housing Revenue Account	13,684	4,632	34%
TOTAL	22,064	6,779	31%

The table includes all capital schemes brought forward from 2020/21, as previously approved, in addition to any other budget changes made up to 30 September 2021. No account has been taken of any invoices received but not yet paid or work that has taken place but where no invoices have, as yet, been received.

The General Fund Capital Programme excludes schemes totalling £1,013,250 for which the approval to proceed will be granted once a source of funding has been identified.

The most significant schemes with regards to spending to 30 September 2021 are:

Scheme	Approved Budget 2021/22 £'000	Actual Spend to 30/09/21 £'000	Comments
General Fund			
Disabled Facilities Grants	1,362	290	A number of grants are committed
Replacement Vehicles and Plant	1,087	326	Orders have been raised for vehicles in the replacement programme
Beeston Square Phase2	3,993	1,512	Scheme nearing conclusion with regular updates provided to the Policy and Performance Committee
Housing Revenue Account			
Central Heating Replacement	2,407	531	On target – LAD2 project due to start after delay on materials.
Modernisation Programme	2,215	1,113	Work programme is underway.

Scheme	Approved Budget 2021/22 £'000	Actual Spend to 30/09/21 £'000	Comments
Aids and Adaptations – Disabled Persons	593	80	On target and catching up with delays.
Windows/Doors Replacement Programme	688	83	Delays on glass supply could impact on target completion.
External Decoration and Pre- Paint Repairs	929	372	Work programme is underway.
Acquisition of Properties	2,201	466	On target with three properties purchased if all current opportunities progress to completion.
New Build – Housing Feasibility Costs	617	87	Budget likely to be underspent as schemes taking longer to submit for planning.
New Build - Oakfield Road	691	395	Completion of these units currently anticipated for December 2021.
New Build – Fishpond Cottage site	550	0	Scheme currently on hold pending report to Housing Committee in November.
New Build – Chilwell and Watnall Garage Sites (including Inham Nook)	600	0	Bulk of budget committed in 2021/22 with purchase of the Inham Nook pub.

Report of the Deputy Chief Executive

LEISURE FACILITIES STRATEGY – UPDATE ON PROGRESS1. Purpose of report

This report updates members on the latest progress on the Bramcote site options and the latest position on negotiations with East Midlands Education Trust (EMET) regarding the Kimberley school joint use agreement.

2. Background

Bramcote site options:

Following member's approval at the Policy and Performance Committee on 1 July 2021, an external leisure consultant has commenced further work (pre planning, financial modelling, project plan) on the 'new build on the current site' options at Bramcote. A member's workshop held on the 14 October 2021, provided some excellent feedback on the Council's requirements expectations of a new leisure centre.

The consultant has developed a project plan identifying the key steps in this feasibility study, and aims to provide a detailed feasibility report on the Bramcote site options to the Leisure and Health Committee in January 2022. Appendix 1 is the output from the Member's Workshop, appendix 2 is the Project Plan for the feasibility study and Appendix 3 is the project plan for the aspirational design and construction period.

Negotiations with EMET regarding Kimberley school joint use agreement:

Following a request from members at the last Policy and Performance Committee, the chronology of the negotiations with EMET, since the termination notice was issued in April 2020, was forwarded to the group leaders, ward members, chair and vice chair of the leisure and health committee, chair of the finance and resources and chair of the personnel committee, on the 8 October 2021. Minutes of the first joint planning meeting with the school, the Council and Liberty Leisure, which took place on the 1 October 2021 were also circulated to these members.

Further meetings, with all parties, have taken place so that options for community use could be considered. Negotiations are still on-going, and Liberty Leisure and the Council will need to assess in detail the operational and financial implications of any offer from the school for community use. Given the potential impact on Liberty Leisure employees of any changes at Kimberley leisure centre, the Council has instructed external TUPE legal advice to ensure that we have access to best specialist advice during these negotiations.

As the Council intends to submit a levelling-up bid for Kimberley, the Deputy Chief Executive has invited Kimberley school to put forward propositions for investment at Kimberley leisure centre to be considered by the Kimberley levelling-up task and finish group.

Members will be regularly updated on any further developments with negotiations and officers will revert to the relevant Committee for any required decisions.

3. Financial implications

None.

Recommendation

The Committee is asked to NOTE the report.

Background papers: Nil

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CLIENT: Broxtowe Borough Council
PROJECT: Bramcote Leisure Centre Feasibility
PRESENTATION: Appendix 01, MoSCoW analysis.

The Moscow analysis is a prioritisation technique used in management, business analysis, project management to reach a common understanding with stakeholders on the importance they place on the delivery of each requirement;

<p style="text-align: center;"><u>MUST HAVE</u></p> <ul style="list-style-type: none"> • Full Accessibility with no areas off limits to those with limited mobility • Café area similar to Costa quality • Necessary levels of carparking • Electric Car Charging Points • Renewable Energy Sources • Lockable Cycle Storage areas • 25m pool • Leisure Water facility • 135 – 150 Station Gym • 125m2 Aerobics Studio • 2 x 75m2 multipurpose studio • Sports Hall (4 court) • Enterprise Area (soft play etc) • Health & Wellbeing suite 	<p style="text-align: center;"><u>SHOULD HAVE</u></p> <ul style="list-style-type: none"> • Accessible Toilets that park users can access • External leisure and activity access to Bramcote Park • 2 x 25m swimming pools. (One for leisure swim. One for swimming lessons) • All areas on one single ground floor area (other than plant rooms) • Low Energy Consumption plant • Facilities suitable for joint working with Health Providers • Community Hub facility for other groups than just leisure & wellbeing • Layout that maximises the natural setting such as café looking over the park
<p style="text-align: center;"><u>COULD HAVE</u></p> <ul style="list-style-type: none"> • Hydrotherapy suite • External 3g/4g football pitches • Moveable Floor to swimming pool • Passive Haus Standard of Construction 	<p style="text-align: center;"><u>WOULDN'T HAVE</u></p> <ul style="list-style-type: none"> • Just a leisure centre feel • A lack of transport connectivity options

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CLIENT: Broxtowe Borough Council

PROJECT: Bramcote Leisure Centre Feasibility

PRESENTATION: Appendix 02, Project Plan

This Project Plan covers the period of the initial commission for Kinver.

Deliverable Output	Week Commencing													
	11/10	18/10	25/10	01/11	08/11	15/11	22/11	29/11	06/12	13/12	20/12	27/12	03/01	10/01
Present to Elected Members	█													
Report 01 to Broxtowe Borough Council		█												
Meet with Liberty Leisure		█												
Approval for Cost Consultant		█												
Gain Approval for Leisure Centre attributes			█											
Meet with Stakeholders				█	█	█	█	█	█	█				
Meet with Cost Consultant at Bramcote				█										
Meet with NCC Assets Teams					█									
Meet with Planning re Park						█								
Meet with Liberty Leisure to discuss income							█							
Meet with Cost Consultants								█						
Develop detailed assessment of options									█					
Develop Risk Matrix for options									█					
Meeting Cost Consultants to confirm options									█					
Draft Committee Report										█	█			
Circulate Committee Report													█	
Attend Leisure & Health Committee														█

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CLIENT: Broxtowe Borough Council

PROJECT: Bramcote Leisure Centre Feasibility

PRESENTATION: Appendix 03, Aspirational Design & Construction Period

This Project Plan covers the period of the initial commission for Kinver.

Deliverable Output	Financial Years												
	2022/23 Financial Year			2023/24 Financial Year			2024/25 Financial Year			2025/26 Financial Year			
Develop Procurement Strategy for Design Team	█												
Procure Design Team	█	█											
RIBA Stage 2 Complete			█										
Develop Procurement Strategy for Construction Works				█									
RIBA Stage 3 Complete				█	█								
Completion of Land Acquisition (if required)					█								
Develop/Submit & Achieve Planning Approval						█							
RIBA Stage 4 Complete						█	█						
Procurement of Construction Contractor							█						
Construction Period (newbuild)								█	█	█	█	█	
Handover & Possession												█	
New Leisure Centre Open													█
Demolition of Existing Centre													█
Land remedial works and/or Land Disposal													█

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Report of the Executive Director

WORK PROGRAMME

1. Purpose of report

To consider items for inclusion in the Work Programme for future meetings.

2. Background

Items which have already been suggested for inclusion in the Work Programme of future meetings are given below. Members are asked to consider any additional items that they may wish to see in the Programme.

24 March 2022	<ul style="list-style-type: none"> Review of Corporate Plan Progress and Financial Performance Equality and Diversity Annual Report Beeston Town Centre Update Shared Services New ICT Strategy 2022-2027
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<u>Recommendation</u>

The Committee is asked to CONSIDER the Work Programme and RESOLVE accordingly.

Background papers

Nil

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